

SENATE FILE NO. SF0005

Special districts-public records.

Sponsored by: Joint Corporations, Elections and Political
Subdivisions Interim Committee

A BILL

for

1 AN ACT relating to special districts and other specified
2 public entities; providing for filing of public records
3 with county clerks; providing for notice and location of
4 public meetings of special districts and other specified
5 entities; and providing for an effective date.

6

7 *Be It Enacted by the Legislature of the State of Wyoming:*

8

9 **Section 1.** W.S. 16-12-101 through 16-12-104 are
10 created to read:

11

12 CHAPTER 12

13 SPECIAL DISTRICTS

14

15 **16-12-101. Short title.**

16

1 This chapter may be cited as the "Special District Public
2 Records and Meetings Act".

3

4 **16-12-102. Definitions.**

5

6 (a) As used in this act:

7

8 (i) "Director" or "district director" means a
9 voting member of the governing body of a special district
10 or other specified entity, regardless of what title is used
11 in the principal act;

12

13 (ii) "Principal act" means the statutes under
14 which a special district or other specified entity listed
15 under W.S. 16-12-103(a) is formed or is operating;

16

17 (iii) "This act" means W.S. 16-12-101 through
18 16-12-104.

19

20 **16-12-103. Applicability to special districts and other**
21 **specified entities; general provisions.**

22

23 (a) This act applies to the following entities as
24 specified in subsection (b) of this section:

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(i) Airport joint powers boards;

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(ii) Boards of cooperative educational services;

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(iii) Cemetery districts;

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(iv) Conservation districts;

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(v) Downtown development authorities;

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(vi) Drainage districts;

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(vii) Fire protection districts;

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(viii) Flood control districts;

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(ix) Hospital districts;

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(x) Housing authorities;

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(xi) Improvement and service districts;

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(xii) Irrigation districts;

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(xiii) Joint powers boards;

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(xiv) Local improvement districts;

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(xv) Museum districts;

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(xvi) Predator management districts;

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(xvii) Recreation districts;

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12

(xviii) Recreation joint powers boards;

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(xix) Regional transportation authorities;

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(xx) Resort districts;

17

18

(xxi) Rural health care districts;

19

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(xxii) Sanitary and improvement districts;

21

22

(xxiii) Senior citizens' districts;

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24

(xxiv) Solid waste disposal districts;

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2 (xxv) Water and sewer districts;

3

4 (xxvi) Water conservancy districts;

5

6 (xxvii) Watershed improvement districts;

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8 (xxviii) Weed and pest districts;

9

10 (xxix) Other districts as specified by law.

11

12 (b) This act specifies requirements pertaining to
13 public records and meetings of the entities listed in
14 subsection (a) of this section where the principal act is
15 silent or unclear. The specific provisions of a principal
16 act or the Wyoming Public Records Act, W.S. 16-4-201
17 through 16-4-205, are effective and controlling to the
18 extent they conflict with this act.

19

20 (c) If an entity is authorized to promulgate rules and
21 regulations or adopt ordinances or bylaws, the district
22 shall file any rules and regulations it promulgates,
23 ordinances or bylaws it adopts and any amendments thereto
24 with the county clerk for each county in which it is

1 located. No rule, regulation, ordinance or bylaw shall be
2 effective unless filed in accordance with this subsection.

3
4 **16-12-103. Maintaining public records.**

5
6 (a) All special districts and other specified
7 entities shall maintain a copy of the following documents,
8 provided that the Wyoming Public Records Act and all
9 applicable federal statutes shall control the obligations
10 of disclosure of those documents: adopted minutes of all
11 meetings of the governing board and the governing board's
12 committees and subcommittees, records of meetings of the
13 governing board and the governing board's committees and
14 subcommittees, audits, financial statements, election
15 results, budgets, bylaws, rate schedules, policies and
16 employment contracts with all administrators.

17
18 (b) All special district and other specified entities
19 shall maintain the records described in subsection (a) of
20 this section for public review at their business office if
21 the business office is open to the public for at least
22 twenty (20) business hours each week.

1 (c) If a special district or other specified entity
2 cannot maintain the records described in subsection (a) of
3 this section as required under subsection (b) of this
4 section, the special district or other specified entity
5 shall file copies of those records with the county clerk in
6 the county wherein the largest portion of the district or
7 entity lies.

8
9 (d) All special districts or other specified entities
10 shall provide by September 30 each year to the county clerk
11 in every county wherein the entity exists a filing
12 specifying where documents required under subsection (a) of
13 this section are maintained for public review.

14
15 **16-12-104. Public meetings.**

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17 (a) In addition to the requirements of W.S. 16-4-401
18 through 16-4-408, all public meetings of special districts
19 and specified entities shall be held in a location
20 accessible to the general public or made accessible to the
21 public for purposes of the meeting.

1 (b) Notice of any meeting of a special district or
2 specified entity shall be made in compliance with W.S.
3 16-4-404.

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5 **Section 2.** This act is effective July 1, 2010.

6

7 (END)